



MLIMBA INSTITUTE OF HEALTH AND ALLIED SCIENCES (MIHAS)

P. O. Box 64, Mlimba-Ifakara-Morogoro – Tanzania
Tel +255 621119544, +255 767550766/ 0718240555
Website: www.mihac.ac.tz E-mail: info@mlimba.ac.tz

JOINING INSTRUCTION FOR ACADEMIC YEAR 2022/2023

Date:/...../2022

Our Ref. MIHAS/ADMN/20/.....

Dear:

.....
.....

STUDENTS JOINING INSTRUCTIONS FORM FOR ORDINARY DIPLOMA IN CLINICAL MEDICINE , ACADEMIC YEAR 2022/2023.

Please refer to your application for admission into Ordinary diploma in Clinical Medicine for academic year **2022/2023**. I am pleased to inform you that your application has been successfully. Congratulations for being selected and thank you for choosing **Mlimba Institute of health and Allied Sciences (MIHAS)**. The academic year will commence on **22th September, 2022**.

Enclosed herewith are instructions provided for your guidance and you are requested to read them very carefully before you come to the college. Upon arrival you will be issued with Student's By-Laws, which cover more fully the regulations governing your stay at MIHAS

You are required to confirm acceptance of this offer by sending the short message to **0718240555/0621119544** for reservation of your vacancy. **All selected Candidates are advised to pay the fee through College bank accounts and come with bank pay slip during arrival to avoid money loss.**

All payments should be made through Account No. **CRDB NO. 0150431072400** with the name **MLIMBA INST OF HLTH AND ALIED SCIENCE**, Or Account No. **NMB 24410002185** with the name **MLIMBA INST OF HLTH AND ALIED SCIENCES**.

NOTE: Registration period will commence on **22th September 2021** to **02nd October 2021**. Any late student will not be accepted.

GENERAL INSTRUCTIONS

A: LOCATION AND TRANSPORT TO MIHAS

Mlimba Institute of Health and allied Sciences (MIHAS) is located at **Mlimba ward, Kilombero District in Morogoro Region** which is about **6 kilometres** from **Mlimba railway station (TAZARA)**.

In order to arrive at **MIHAS** from anywhere in Tanzania, you will have to board a public transport to **Makambako railway station** or **Dare salaam Railway station** then take a train transport to **Mlimba Railway Station** or Any where you will be board a transport to **Ifakara- Morogoro** then from **ifakara** take a transport to **MLIMBA** . **OR** at any point where you will be, ask the help from the college contacts so that you can get help.

You are advised to communicate with college in any step of transport for further help.

1. ARRIVAL

You should arrive at MIHAS on **22th September, 2022**. Please make your own travel arrangements to enable you travel to MIHAS. You will have to meet all travel expenses on your own and there is no refund/reimbursement.

2. ACCOMMODATION

The Institute has on-campus accommodation. For those who will secure on campus accommodation, all rooms are shared. The charge for accommodation is currently **free**.

The Institute does not provide students with bed linen. You are therefore advised to bring the following items with you:-

- (i) One pillow
- (ii) A bucket, Food container and Spoon
- (iii) Two bed sheets
- (iv) One mosquito net. (Vi) Mattress (2.5 *6)
- (v) 1 Towel & snickers

3. NECESSARY REQUIREMENTS FOR ALL STUDENTS FOR PRACTICAL PURPOSES.

- | | | |
|-------|--------------------------|-------------------------|
| (i) | Clinical thermometer (1) | (vi) Patella hammer |
| (ii) | Stethoscope (1) | (vii) MUAC tape |
| (iii) | Tape measure (1) | (viii)Turning fork |
| (iv) | BP machine (Manual) (1) | (ix) Tape measure |
| (v) | Pen touch | (x)Laptop or Smartphone |

Note' The above apparatus can be found at the college for Tsh. 125,000/- But laptop can be found at the college starting from 400,000/= and above.

4. COLLEGE UNIFORMS

MALES:

- Two Khaki Tetron / Cotton Trousers. Students are not allowed to tailor tight trousers.
- Two white Shirts with short sleeves
- Black/ Dark Brown Shoes.
- One white Clinical Coats. Should be long with long sleeves.

FEMALES:

- Two heavy Tetron / Cotton White Dresses with Dark Blue label on shoulders and short sleeved. Make sure your dresses are 2 inches below the knees. Dresses design should resemble the Nurses uniforms.
- One white Clinical Coat. Should be long with long sleeves and college logo (This will be given at the college)

NOTE: Jeans materials are not allowed in classes and during clinical/practical duties in hospitals.

For those who want to secure Uniform from the college can be available for Tsh. 70,000/-

6. DOCUMENTS REQUIRED (Please bring them with you)

- (i) Registration form (mandatory).
- (ii) Copy of O- Level Certificate and or Valid transcript (mandatory)
- (iii) Three passport-size photos of the student.
- (iii) **Bank Slips** (mandatory).
- (iv) A dully filled Medical Examination Certificate

Please note: Students are required to bring their **original Bank Slips** on Registration Day

7. REQUIREMENTS FOR PAYMENTS OF SCHOOL FEES AND OTHER CHARGES

- (i) **Fees once paid will not be refunded if a student withdraws or leaves the College.**
- (ii) Payment by cheque, International Money Orders (IMO) etc is accepted prior to clearance by the bank.
- (iii) Payment by M-Pesa, TigoPesa, and Airtel Money is strictly not accepted.
- (iv) **Fees must be paid through the college bank account and not otherwise**

FEE STRUCTURE

A. TUITION FEE PER ANNUM (ADA YA MASOMO KWA MWAKA)

TShs 1,400,000/=

B. OTHER CHARGES DESCRIPTIONS (MCHANGANUO WA MICHANGO MINGINE)

DESCRIPTION	COST (TSHS)
Registration fee per semester	10,000
Clinical rotation and supportive supervision fee	200,000
NACTE Quality Assurance and Verification Fee	15,000
Accommodation / Hostel per annum	Free (Bure)
Practicum Guide and practical procedure book	160,000
Internal Examination fee per year	200,000
Caution money (paid once)	150,000
Identity Card, Clinical coat and college T-shirt (paid once)	60,000
Students Union (MIHASO) Fee per annum	20,000
Meals(Optional) (Sio lazima/ Hiari)	1,000,000
Sub Total	1,805,000

- ✚ Fees should be paid **in full** at the beginning of each academic year or **in two equal installments** at the beginning of each semester or even in **four** installments.

Installments (AWAMU 4)

FIRST SEMESTER (MUHULA WA KWANZA)

First installment (Awamu ya kwanza)	850,000/=	At the begin of 1 st semester when reporting at the College
Second installment (Awamu ya pili)	455,000/=	Two months after opening of the college
A:SUBTOTAL	1,305,000/=	

SECOND SEMESTER (MUHULA WA PILI)

Third installment (Awamu ya tatu)	550,000/=	At the begin of 2 nd semester
Fourth installment (Awamu ya nne)	350,000/=	Two months after begin of 2 nd semester
B:SUB TOTAL	900,000/=	
TOTAL (A+B)	2,205,000/=	

All payments should be made through Account No. **CRDB NO. 0150431072400** with the name **MLIMBA INST OF HLTH AND ALIED SCIENCE**, Or Account No. **NMB 24410002185** with the name **MLIMBA INST OF HLTH AND ALIED SCIENCES**.

C. OTHER COMPULSORY PAYMENTS TO BE PAID TO OTHER AUTHORITIES.

i. Ministry of Health, Community Development, Gender, Elderly, and Children

National Examination.

Annual Examination fee	150,000/=
The fee should be paid by all students in the beginning of the second semester every year. The modality of payment will be communicated during the end of 1 st semester.	

ii. National health insurance fund (NHIF)

Medical capitation fee

Annual medical fee	50,400/=
Should be paid at the beginning of 1 st semester for those students without health insurance All students with health insurance should come with the copy of the health insurance card on arrival day.	

- 1. Some students use fees for other purposes. Therefore, sponsors/ guardians/ parents are advised to pay fees directly to College Bank Accounts.**
2. Students who possess national health insurance fund (NHIF) cards have to bring their cards, and are encouraged to use them. Those who are not members of NHIF, have to pay every year in order to get the cards. The bank pay –in – slip should be submitted to the office of accountant/cashier.
3. Student should get complete uniform at the college ;
4. **Every student should come with three Paper reams where by two reams should be supplied to the academic office and one ream to be stored at your hostel for assignments purposes.**
5. All Equipments or teaching tools required for either of programs listed below are available at the college for very Minimal cost.

IMPORTANT:

- The student who will fail **Internal Semester Examination** shall bear the cost of Supplementary Examination Fee of Tsh **50,000/=**
- The student who will fail **Qualifying Examinations** shall bear the cost of Supplementary Examination fee of T.shs **100,000/= as a running cost of these examination** of the institute.
- **Second Supplementary** – Students shall be discontinued completely from studies

On behalf of the management, I wish to extend to you a warmly welcome and a successful period of study at MIHAS for the bright future you need.

“You are warmly welcome at MIHAS for your bright future you dreamed about”

Jamson Kihengela

DIRECTOR – MIHAS

