



BESHA COMMUNITY ORGANIZATION
BESHA HEALTH TRAINING INSTITUTE

“For quality Health Training”

P. o. Box 5025, TANGA, TANZANIA.

Mob: +255784527574, 255719150371, 0784473274

Website: www.bhti.ac.tz

Email: besha.bhti@gmail.com

Our Ref. No.

Date:

Selected applicant,

Full Name

P. O. Box

District

Region

Dear Student,

**Re: JOINING INSTRUCTION FOR ACADEMIC YEAR 2021/2022
(SEPTEMBER INTAKE)**

BESHA Health Training Institute (BHTI) established in 2012, is fully registered by the National Council of Technical Education. Training programs that are currently offered are **Pharmaceutical Sciences, Medical Laboratory Science and Clinical Medicine.**

I am pleased to inform you that you have been selected to study at BESHA Health Training Institute for the academic year 2021/2022 in the programme of May I therefore take this opportunity to congratulate you for this golden opportunity for your professional career.

You are advised to read the following information and instructions very carefully for your orientation.

I. LOCATION OF BESHA HEALTH TRAINING INSTITUTE (BHTI)

BHTI is located in Tanga City, about 3km south of the City Centre and the main Hiace-Bus Stand. It is in Mabawa ward and easily accessible by taxis and town-buses (Hiace or Matatu) going to Donge, Mikanjuni/Magaoni or to Tanga Beach Resort.

II. REPORTING DATE AND REGISTRATION

- You are required to report at BHTI on **10th October, 2021**
- For the Registration, you should bring the following documents with you:
 - a) Copy of Certificate of Secondary Education Examination (CSEE)/Results slip
 - b) Copy of Birth Certificate
 - c) Two (2) passport size Photographs taken recently.

III. INSTITUTE COSTS

A. School fees payment

- This is the main source of income for the day to day running of the Institute.
- School fees for the academic year 2020/21 is TShs**2,250,500/=**per annum, as itemized below:

ITEM	Tshs.
Registration fee	100,000/=
Tuition Fee	2,047,000/=
Student Identification Card	5,000/=
Learning materials	83,500/=
NACTE fee – quality assurance	15,000/=
TOTAL	2,250,500/=

SUMMARY OF ANNUAL CASH FEES PAYMENTS

- This is payable in two semesters as follows:

Semester	Payments (Tsh.)	
One	October installment	1,000,000/=
	December installment	500, 000/=
Sub-total		1,500,000/=
Two	March/April installment	750,500/=
Grand total		2, 250, 500/=

Mode and conditions of fees payment:

- Payment can be done either at once (for the whole year) or divided in three installments as indicated above. This format is according to the running activities of the Institute and must be respected and adhered to.
- It is required that payment be made to Bank Name: BESHA Health Training Institute, ACCOUNT NO. **0150521001700** at CRDB BANK, TANGA. Deposits can be made at any branch countrywide.
- While paying your fees at the Bank, you **MUST** quote your **NAME** on the Banking slip.
- Submit the Bank Pay-in-Slips on the spot to the Registrar/Admission
- h Officer on arrival.
- **DIRECT CASH DEPOSITS TO THE INSTITUTE WILL NOT BE ACCEPTED!**
- **SPONSORS ARE ADVISED TO SETTLE DOWN PAYMENTS AT SCHEDULED INTERVALS TO AVOID EMBARRASSMENT AND DISTURBANCE TO STUDENTS FOR FOLLOWING UP FEES THAT HAS BEEN UNTIMELY PAID.**
- **WHEN THE SCHOOL FEES PAID, IS NOT RUFENDERBLE**

Confirmation

- Send the confirmation by means of Bank Pay in Slip to reach the Accounts/Registrar's office on or before **15th October, 2021 (day of opening)**

B. Accommodation and meals

- Hostel facilities and meals are available upon request.
- **BANK NAME: BESHA HEALTH TRAINING INSTITUTE, ACCOUNT NO. 0150521001700 AT CRDB BANK, TANGA.**
- Hostel payment is Tshs. 700,000 per year
- Book early because of limited space.
- Day scholars will be served with meals at affordable price (depending on the menu of the day).

C. OTHER CONTRIBUTIONS AND REQUIREMENTS:

I	Semester II Examination fee	Tshs. 150,000/=
II	NHIF Annual Insurance Cover for those who are not insured	Tshs. 50,400/=
III	Pharmacy Practice Fieldwork (for Pharmaceutical Science Students)	Tsh. 100,000/=
IV	Tanzania pharmaceutical hand book (for Pharmaceutical Science Students)	Tsh. 60000/=
V	Clinical/Practical rotation for Medical Laboratory sciences and Clinical medicine	Tsh. 50,000/=
VI	BHTI Students Organization fee	Tsh. 20,000/=
VII	Three (3) Rims of papers	
VIII	Three (3) boxes of 50 pairs each of disposable (clean) gloves	
IX	Scientific calculator (for Pharmaceutical Science Students and Medical Laboratory Science students)	

- **The payment of section I to VI should be paid through account number 41710003703, account name BESHA HEALTH TRAINING INSTITUTE, Bank name NMB, Tanga branch.**

IV, ADDITIONAL INFORMATION

A. Medical Examination

- All students will undergo a mandatory Medical Examination that will be organized by the Institute at the Institution Health Facility (BESHA HEALTH CENTRE) during the orientation and registration period to determine their health fitness.
- Medical examination will be done at BESHA hospital for Tshs 30,000/=. The payment of medical examination should be done on CRDB BANK through account number **0150518908500 Account Name BESHA HEALTH CENTRE.**

B. Accommodation

- The Institute has limited hostel facilities and one is advised to book and pay early.
- The Institute provides an empty bed and you should bring your own beddings and a mattress which you may purchase locally from the town.
- All Students are required to sign a contract upon registration.

- Hostellers are advised to bring one bucket for bathing and one basin for cloth washing.
- **Cookers, music system, TV set, refrigerators and other electric equipments are strictly prohibited.**

C. Uniform guidelines

- Uniform is the student's responsibility and all students admitted to this Institute will be expected to wear full uniform with exceptions to some programs.
- The uniform is according to the Ministry of Health, Community Development, Gender, Elderly and Children recommendations, and every student is required to bring his/her own uniform as follows:
- **MALES:**
 - Two pairs of khaki trousers. Students are not allowed to tailor light trousers.
 - Two white shirts with short sleeves.
 - Black or dark brown shoes
 - Two white clinical coats, one should be long with long sleeves, and the other should be short with short sleeves.
 - A neck tie corresponding to the colour of the trousers should be put on.
- **FEMALES:**
 - Two pairs of heavy white dresses with khaki tape on shoulder and with short sleeves. Dresses should be not less than two (2) inches below the knees. Dresses designs should resemble the nurses' uniforms.
 - Two white clinical coats, one should be long with long sleeves, and the other should be short with short sleeves.
- **NB:**
 - Each student should maintain a smart attire displaying good attitude.

E: Students of Clinical Medicine should bring the following requirements necessary for their clinical applications:

- Stethoscope
- BP machine
- Personal theatre uniforms (light gown/shirt & trouser)
- Clinical (mercury) Thermometer
- Clinical (penlight) torch
- Patella (tendon) hammer
- Tape measure
- Penlight torch
- Wrist watch/stop watch

NOTE:

1. The payment for the end of semester one supplementary, will cost Tshs 30,000/= per module.
2. The payment for the end of semester two supplementary, will cost Tshs 130,000/= per module for Medical laboratory sciences and Pharmaceutical Sciences students.
3. The payment for the end of semester two supplementary, will cost Tshs 100,000/= per module for Clinical Medicine students.

This letter is not transferrable and has been done without any alterations whatsoever.

We congratulate you for securing a chance at BHTI and look forward to receiving you in the Institute.

For more information contact: mobile phone No. +255 784 527574 or +255 784 473274.

Yours sincerely,



Dr. S. L. B. MHANDO
MANAGING DIRECTOR